



CARBON REDUCTION PLAN GUIDANCE

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier¹ and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard² and Guidance³, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

¹Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

²Technical Standard can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf

³Guidance can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21__Selection_Criteria__3_.pdf

Carbon Reduction Plan Template

Supplier name: Sysco GB

Publication date: May 2024

Commitment to achieving Net Zero

Sysco GB is committed to achieving Net Zero emissions by 2050. Please note we have not set a specific Sysco net zero target. Sysco GB is currently the collective name for Sysco companies based in Great Britain, comprising Brakes Bros Limited, Fresh Direct (UK) Limited, Kent Frozen Foods Limited and Medina Quay Meats Limited and these will all be adopting the Sysco GB plan.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2019	
Additional Details relating to the Baseline Emissions calculations.	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	85,269
Scope 2	19,906
Scope 3 (Included Sources)	-
Total Emissions	105,175

Current Emissions Reporting

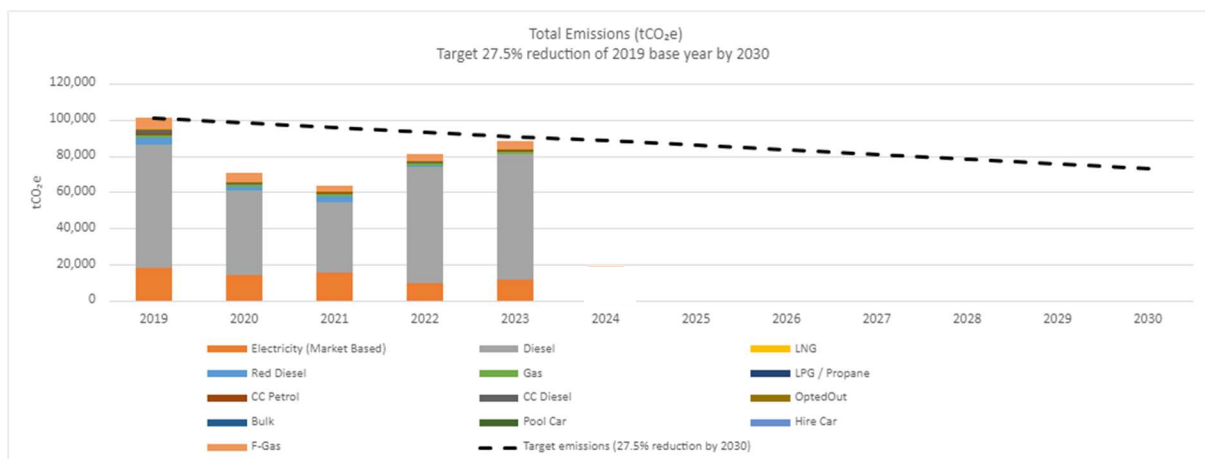
Reporting Year: 2023	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	76,306
Scope 2	11,795
Scope 3 (Included Sources)	
Total Emissions	88,101

Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

- By 2030, we have a global SBTi target of 27.5% reduction in Scope 1 and 2 emissions versus 2019 baseline as well as a target of 100% renewable energy.
- Our Scope 3 emissions target globally is to work with suppliers representing 67% of emissions to set science-based targets.

Progress against these targets can be seen in the graph below:



In comparison with the previous year, we have seen an overall increase of 4.7% in emissions due to increased business activity as we continue to grow as a business following Covid-19; however this is still a 16% decrease from 2019.

The previous chart shows that we are on track with the 2030 targets. Analysis of the emission intensity reflects this, reducing from 0.293 kgCO₂e / Delivered Item to 0.28 kgCO₂e / Delivered Item for the current year. This is also a reduction of just over 15% in intensity compared to CY2019

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

- In this financial year we have continued to closely monitor and manage energy consumption in-line with our Energy Management System ISO50001, which the majority of our UK operations are accredited to. We have also undertaken upgrades to loading bays at numerous sites, these include insulated dock surrounds to keep better temperature control.
- As a business we have continued 0% to landfill. Overall waste statistics show there was an improvement of 3 % for waste going to general waste despite increase of sales and over 3,000 tonnes of cardboard recycled in 2023. Since 2019 we have continued an improvement in the amount of food waste produced from our sites with an overall reduction of 15% working towards a target of halving food waste by 2030. The main drivers of this reduction have been our work to improve forecasting to ensure we are reducing food waste from the beginning as well as donating surplus to charities and community hubs across all of our depots. By strengthening our partnerships with charities like Fareshare and City Harvest we have increased the categories of food we can donate which helps our local communities but also the subsequent carbon emissions related to food waste.
- During the current reporting period, over 23% of our electricity was procured from renewable sources, with an addition of two 1MW solar array on the roof for two of our sites, creating green/clean electric with a plan to install more in the coming years. Works have started on two more Solar array systems a 1.4 MW and a 1 MW, these are on track to be fully installed and generating by August 2024. We are committed to continue with the solar agenda with the works for further two more solar systems in plans for the upcoming year.
- Refrigerant gases are another source of our emissions, CO₂ performs a lot better in comparison to other refrigerant gases. Over the reporting period we have undergone changes to two of our sites swapping out refrigerant for CO₂ plants to reduce the environmental impact of leaks with added energy reductions benefit. With continued plans to make steps into convert sites refrigerant plants over the coming year.
- With our largest contributor emissions being diesel, we have trialled various Electric rigid trucks across the network from multiple suppliers with a Rigid operating out of our Reading depot and another in Scotland.
- One of the steps taken to reduce emissions has been to increase the number of Electric car charge points on site over the last year an additional 56 charge points have been installed at our sites bringing the total to 133 plug in points for vehicles. Since the previous year we have seen an 60% increase in the number of company cars that are now Electric or hybrid in aim to further reduce our emissions from business mileage.

- With new builds and improvements to our buildings we want to make sure they are done with sustainability in mind. Our extension on one of our Scottish depots is on set to achieve a EPC rating of A+ and a Bream rating of Excellent.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁴ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁵.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁶.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

P.Owen 

Date:14.06.2023

Engineering and Environment Director

⁴<https://ghgprotocol.org/corporate-standard>

⁵<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁶<https://ghgprotocol.org/standards/scope-3-standard>